

Gunlake CCC Meeting Date: Wednesday 16 Dec 2015

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1) Attendance

Paul T Johnson (Chair), Oxana Paschuk-Johnson (CM), Ron Switzer (CM), Ken Wray (CM), Ed O'Neil (G), Louise Wakefield (Council)

2) Apologies

Dennis Isbister (CM)

3) Declaration of pecuniary or other interests

a) No committee member is engaged in any financial gain or contract relating to the topics being discussed today.

4) Confirmation of the minutes of the previous meeting

a) Agreed

b) Clarified that Council did not attend as they had not located / received a notification of the meeting

c) Clarified that the Chair (Paul T. Johnson) had visited with the Council GM and the Director of Planning to brief and update them in preparation for this December meeting.

5) Business arising from previous minutes

a) Discussion around the workbook spreadsheet and items from the agenda are captured on the updated workbook spreadsheet version 1.7. (Available with these minutes on the Gunlake website) Further details, if required, are noted below.

6) Correspondence

a) It was clarified that the Chair sent a note to over 25 community members informing them that the November 2015 minutes and version 1.6 of the workbook spreadsheet were uploaded on the Gunlake website.

b) It was also noted that several community members had called to say thanks for all the work being done. To date there have been no complaints regarding the minutes or the workbook spreadsheet.

7) Company reports and overview of activities

a) – Progress at the quarry - operational issues (refer to actions in the workbook spreadsheet 1.7 under the relevant items)

b) – Issues arising from site inspections - none at this stage

c) – Monitoring and environmental performance - (refer to actions in the workbook spreadsheet 1.7 under the relevant items)

d) – Community complaints and response to complaints - we'll create and provide tools to assist the community understand the complaint process and procedure.

Gunlake CCC Meeting Date: Wednesday 16 Dec 2015

#

This will be done via fact sheet, emailed CCC newsletter and a community forum being planned for March 2016. The community will be advised by the Chair on these matters during January.

- e) – Information provided to the community and any feedback – As noted under point 6 above;
 - i) It was clarified that the Chair sent a note to over 25 community members informing them that the minutes and version 1.6 of the workbook spreadsheet were uploaded on the Gunlake website
 - ii) It was also noted that several community members had called to say thanks for all the work being done. To date there have been no complaints regarding the minutes or the workbook spreadsheet.

8) **General business** - all actions to be taken are noted on workbook spreadsheet v1.7

- a) Discussions are captured on column K and actions to be taken in v1.7.
- b) Please note, column L indicates the last time items were discussed. Those highlighted in yellow will be discussed at the next committee meeting.
- c) To ensure an effective and fully involved committee, roles for each member were reviewed according to their areas of interest. This was agreed at the meeting. It was also stressed that each committee member had a responsibility to communicate with the community members they are most involved with, and explain items included and discussed on the spreadsheet v1.7. At present these are:
 - i) Dennis Isbister – noise
 - ii) Oxana Paschuk-Johnson – communications and minutes
 - iii) Ron Switzer – item 7 on the spreadsheet 'Devaluation of Properties / and Lifestyle'
 - iv) Ken Wray – Council relations (including Section 94 item 5 on the spreadsheet)
- d) We discussed Information Flow – item 9 on the spreadsheet and agreed an overview strategy that will include Gunlake's new website, CCC newsletter, quarry fact sheets, glossary of terms and Frequently Asked Questions with answers that are easily accessible.
 - i) These will be developed as per the workbook spreadsheet 1.7 and brought to the next meeting in February 2016
- e) Ed O'Neil updated progress of their submission.
 - i) Their EIS submission will go to DPE for adequacy checks in relation to the Director General's requirements. Mid to late January 2015
 - ii) It is therefore believed it will be ready for community viewing February / March 2016.
 - iii) In support of this, it is proposed a community forum be held on Friday 18 March 2016 in the evening to ensure locals plus community members who are only resident at the weekend, be able to attend.

Gunlake CCC Meeting Date: Wednesday 16 Dec 2015

#

- iv) The Chair will work with Ed O'Neil and Council to confirm time, location and agenda ensuring the community has ample notification
- f) Time was spent discussing how to keep people informed who do not have ready access to the Internet. As much of the CCC communication is around the developed spreadsheet, the following was noted.
 - i) Committee members to discuss the process, especially the positive changes occurring
 - ii) The Council member drew our attention to the fact that Council have free access to the internet at the library and council staff would be happy to help. There is also proposed mobile library in 2016 for those who are not as able to leave their homes
 - iii) Community members concerned about neighbours who do not have internet access are encouraged to schedule some time to help them understand any relevant information
 - iv) Community forums to be used to provide clear explanations. By giving ample time, it is envisaged that only questions on notice will be handled at the forum. This means clear and meaningful thought can be given to both the questions and answers. The community will be informed early in January with a Question format, so information can be handled appropriately and objectively.
 - v) It was good to have Louise Wakefield, Director of Planning, from Council at the meeting, as she was to update us on Section 94. Ken Wray, who's going to handle relations with Council, took the following minutes:

Sec 94 Contributions

Louise Wakefield (Planning Director Goulburn Mulwaree Council) provided an explanation of How the Section 94 Contributions work.

Section 94 contributions are payments made to the council to repair and maintain the haulage routes controlled by the council. The current rate agreed with the Gunlake is \$0.04 per tonne per kilometre.

The council has recently conducted a major review of the current rate to ensure there is sufficient to cover the cost of repairs.

The points Louise made are:

- *The current rate is about right and will apply for 10 years subject to any reviews.*
- *The rate will be adjusted annually by any changes to the Roads and Bridge Cost index which is produced by the Bureau of Statistics.*
- *Council will invoice operators on a quarterly basis for their Sec 94 contributions.*
- *Council are obliged to only spend the funds on repairs or maintenance to the haulage route and to account for this expenditure.*

Gunlake CCC Meeting Date: Wednesday 16 Dec 2015

#

- *Council will reconcile income and expenditure of Sec. 94 contributions on an annual basis.*
- *Any surplus funds revealed by the reconciliation can be paid to a community fund provided that procedure has been established under a voluntary planning agreement that has been submitted at the time of the of the lodgement of the development proposal, and subject to the agreement of council and Gunlake.*

9) Next meeting. The following meeting dates were agreed for 2016 with locations TBA

- a) - Wednesday 24 February 2016
- b) - Community Forum Friday 18 March 7.00pm 2016
- c) - Wednesday 4 May 2016
- d) - Wednesday 12 October 2016
- e) - Wednesday 7 December 2016